



San Diego State University – Payroll Deduction Authorization Form

Thank you for your support of SDSU! SDSU appreciates the support it receives from faculty and staff. Your gift to SDSU is tax deductible as defined by law.

Please complete this form and deliver to Gift Administration in the Alumni Center, 2nd Floor. Please do NOT email this form as it contains sensitive information.

Please contact Delma Garcia, Director of Gift and Fund Administration if you would like to be anonymous or have any questions at dmgarcia2@sdsu.edu or (619) 594-2315.

DONOR INFORMATION	
Name of Donor:	Social Security #:
Campus Extension:	Email:
<input type="checkbox"/> New <input type="checkbox"/> Change <input type="checkbox"/> Terminate	
GIFT DESIGNATION INFORMATION	
Please choose one or more areas to designate your gifts and monthly amount for each designation. (\$5.00 minimum donation per gift area per month)	
<input type="checkbox"/> College of _____ / Department: _____	\$ _____
<input type="checkbox"/> University Library	\$ _____
<input type="checkbox"/> Athletics	\$ _____
<input type="checkbox"/> KPBS	\$ _____
<input type="checkbox"/> Aztec Parents' Fund	\$ _____
<input type="checkbox"/> Imperial Valley Campus	\$ _____
<input type="checkbox"/> Other: _____	\$ _____
EMPLOYEE AUTHORIZATION	
Please deduct my contribution from the following payroll:	
<input type="checkbox"/> SDSU <input type="checkbox"/> SDSU Research Foundation <input type="checkbox"/> Associated Students <input type="checkbox"/> Aztec Shops	
Requested Start Date of Payroll Deduction: _____	
<p>I, _____, as an employee, hereby authorize the appropriate agency to deduct from my paycheck and transmit as designated the amount indicated herein to support the program/s of my choice sponsored by SDSU and its affiliated entities. I understand that deductions are automatic, and if indicated, are continuous until cancelled by me or my employment ends.</p>	
Employee Signature: _____ Date: _____	